

Request for Expressions of Interest

Appointment of community members to the Sydney Airport Community Forum

The Chair of the Sydney Airport Community Forum (SACF), MS Sally Sitou MP, is seeking expressions of interest from community members in Sydney's East to join SACF for an initial 1-year period (with the possibility of extension), commencing on appointment.

About SACF

The Australian Government acknowledges the challenges associated with balancing the impacts of noise on communities near airports with a strong aviation industry that can meet demand for movement of passengers, tourists, workers, and high-value, time-sensitive freight. In recognition of community concerns about aircraft noise impacts and to ensure appropriate community consultation about the ongoing operations of Sydney Airport, the Government supports the ongoing operation of SACF.

The role of SACF is to act as a forum for:

- Providing advice to the Minister for Infrastructure and Transport, Sydney Airport Corporation and aviation authorities on the abatement of aircraft noise and related environmental issues at Sydney Airport – in particular it is the main body for consultation on the Long-Term Operating Plan for the Airport; and
- Providing advice to aviation authorities to facilitate improved consultation and information flows to the community about the Airport's operations.

Matters outside the scope of SACF, include:

- Western Sydney International Airport (information on the Western Sydney International Airport and the Forum for Eastern Sydney Airport can be found on the Western Sydney Airport Web site);
- Individual noise complaints; or
- Noise complaints and disputes that have already been considered by Airservices Australia and the Aircraft Noise Ombudsman.

SACF has an advisory role and does not have authority to direct the Department of Infrastructure, Transport, Regional Development, Communications and the Arts (the Department), Sydney Airport or Airservices Australia to undertake specific actions, or to compel production of documents.

Further information is available on the SACF website at <https://sacf.infrastructure.gov.au>

SACF Membership

Ms Sally Sitou MP, Federal Member for Reid, is the current Chair of SACF, following her appointment by the Minister for Infrastructure and Transport.

Under the SACF Terms of Reference, the Minister, in consultation with the Chair, will determine the membership of SACF.

The SACF membership includes representatives from the Community, Local Councils, Industry, and State and Federal Parliaments.

The Department provides Secretariat support services to the SACF Chair.

The community representative's role

The Chair is seeking volunteers to fill a community member position to represent the communities of Sydney's East. The term for this position will be one year in the first instance, with the possibility for extension.

Community representatives do not receive remuneration.

SACF will generally meet on a quarterly basis. Community representatives will be expected to:

- Attend meetings and participate in discussions;
- Regularly consult within the community to obtain a representative cross-section of interests and views;
- Present the interests and views of the community they represent;
- Be contactable by members of the community they represent;
- Share information gained at SACF meetings with their community;
- Restrict issues and debates to productive issues that are within the responsibilities of SACF; and
- Respectfully accommodate a broad range of perspectives relating to the responsibilities of SACF.

What to include in your Expression of Interest (EOI)

The SACF Chair is looking for nominations from community members with an ability to engage with and represent a broad cross-section of Sydney's East residents. Nominees should be active within their communities, and may already represent their community in other organisations such as ratepayer organisations, neighbourhood resident groups, or clubs.

If you wish to nominate for a community representative position on SACF, please draft a short EOI of no more than 750 words (or around one page) that includes the following information:

- Your name and primary residential address (note that proof of residency may be requested by the Chair);
- Current membership and experience, if any, in community representation roles, including information about the group or organisation you represent, membership numbers and reach of the group or organisation, your role in the group or organisation, and whether the group has or had a direct interest or link to the responsibilities of SACF.

- If you are not currently a member of, or representing an established community group or organisation, please detail any previous community representation experience and describe what actions you would take to gather input and share information to the broader community;
- Why you are interested in representing your community on SACF;
- How you will engage effectively within your community and with other representatives that include a variety of differing perspectives and opinions, including representing and respecting views that may not necessarily align with your own;
- While not a requirement to nominate, you may wish to outline any relevant skills or experience in areas such as:
 - Aviation
 - Aircraft noise
 - State or local government planning
 - Environmental health
 - Dispute resolution
 - Public policy
 - Stakeholder engagement
 - Public consultation
 - Scientific and/or data analysis.
- Any other information you consider relevant to the Chair's consideration of your EOI.

The Chair must be satisfied of the applicants' capability to effectively represent broad community interests and to contribute constructively to discussions.

Terms and conditions of appointment

This is a voluntary and unpaid role.

In the interest of preventing duplicate discussion across multiple forums and ensuring the independence of SACF, SACF community members cannot hold concurrent membership of the Implementation and Monitoring Committee facilitated by Airservices Australia.

How to apply

Interested candidates should submit a short EOI of no more than 750 words with the information requested in the '*What to include in your Expression of Interest*' section of this notice, by email to the SACF Secretariat at: SACF@infrastructure.gov.au.

If you have questions about the EOI process, please contact the SACF Secretariat via email.

Accessibility

Please advise the SACF Secretariat at SACF@infrastructure.gov.au if you require reasonable adjustments throughout the EOI process.

Selection process

Following closure of the application period, the Chair will run the following selection process:

1. The Chair will review the EOIs against the eligibility criteria. Any EOIs that do not meet the eligibility criteria are excluded from further consideration.
2. The Chair will assess the eligible EOIs against the '*What to include in your Expression of Interest*' section of this notice.
3. The Chair, at their absolute discretion, may request further information from nominees in relation to their EOI.
4. The Chair will rate the suitability of each nominee and will consult with the Minister on selection of new community members.
5. Following the Minister's decision all candidates will be notified by the SACF Secretariat, via email, on the outcome.

The decision of the Minister on the SACF membership is final and there will be no avenue for review.